

Crispus Attucks Charter School 2021-2022 Annual Report

School Profile

LEA Name	AUN	
Crispus Attucks CS	112673300	
Address 1		
605 S Duke St.		
Address 2		
City	State	Zip Code
York	PA	17401
Chief Administrator Name		
Ms Jacqueline Martino-Miller		
Chief Administrator Email		
jmartino@crispusattucks.org		
Chief Administrator Phone	Extension	
(717)848-3610		
City	State	Zip Code
York	PA	17401
Principal Name		
Michael Goc		
Principal Email		
mgoc@crispusattucks.org		
Principal Phone	Extension	
7178483610	259	

Authorizing District(s)

AUN	LEAD District (LEA) Name
112679002	York City SD
Start Year	End Year
Superintendent Name	
Dr Andrea J Berry	
Superintendent Email	
berryand@ycs.k12.pa.us	
Superintendent Phone	Extension
(717)845-3571	

Governance and Staff

Board of Trustees Members

Name	Office	New Member?
Louise Dowery	Member	
Bonnie Hastings	Vice-President	
Carmen Lambert	Member	
Robert Redman	Secretary	
Ashley Ruth	President	true
Ritamarte Trippett	Member	
Anna Breland-Williams	Member	

Explanation of Board of Trustees Changes

Ms. Ruth was elected the new President, and Ms. Hastings the new Vice-President

There were no Board of Trustee Changes.

Board of Trustees Meeting Schedule

Name	Office	New Member?
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-07-26	5:00 pm
CrispusAttucks, 605 S. Duke St, York PA 17401 Conference room	2021-08-23	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-09-27	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-10-25	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-11-22	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-12-09	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2021-12-29	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-01-24	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-02-28	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-03-28	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-04-25	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-05-04	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-05-23	5:00 pm
Crispus Attucks, 605 S. Duke St, York PA 17401 Conference room	2022-06-27	5:00 pm

Upload Board Minutes

Leadership Team

Name	Title/Position	Check if New Member
Jacqueline Martino-Miller	Chief Executive Officer	
Donna Williams	Business Manager	
Michael Goc	Principal	

Explanation of Leadership Changes

There were no Leadership Changes

true

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	0	0	0	1
Chief Administrative Officer	0	0	0	0	0	0
Principal	1	1	0	0	0	1
Assistant Principal	0	0	0	0	0	0
Classroom Teacher (including Master Teachers)	6	6	0	0	0	6
Specialty Teacher (including Master Teachers)	0	0	0	0	0	0
Special Education Teacher (including Master Teachers)	1	1	0	0	0	1
Special Education Coordinator	0	0	0	0	0	0
Counselor	0	0	0	0	0	0
Psychologist	0	0	0	0	0	0
School Nurse	0	0	0	0	0	0
IT Director	0	0	0	0	0	0
Business Administrator	0	0	0	0	0	0

ISD, Curriculum Developers, Tech Support	0	0	0	0	0	0
HR Manager	0	0	0	0	0	0
Student Support Manager, Facilities Manager	0	0	0	0	0	0
Business Office, Administrative Support Staff, Teaching Assistants	3	1	0	0	0	3
Totals	12	10	0	0	0	12

Explanation of Substantial Differences

Failed to include two administrative support staff previously, in addition to the Teaching Assistant

There were no substantial differences.

false

Fiscal Matters

Major Fundraising Activities

We did not have any major fundraising activities.

Fiscal Solvency Policies

There have been no changes to policies or procedures to ensure or monitor fiscal solvency. Our policies and procedures are reviewed annually by our independent CPA firm and they deem them sufficient to monitor the fiscal operations of the Charter School. We will continue to review our policies and procedures and make any changes as deemed necessary.

Accounting System

There have been no changes to policies or procedures to ensure or monitor fiscal solvency. Our policies and procedures are reviewed annually by our independent CPA firm and they deem them sufficient to monitor the fiscal operations of the Charter School. We will continue to review our policies and procedures and make any changes as deemed necessary.

Upload Financial/Policy Documents

Fiscal Solvency Policies.pdf ACCOUNTING DEPARTMENT PROCEDURES, March 20, 2019.doc PRELIM FINANCIALS-07292022154748.pdf

Audit Firm

RKL, LLP

Explanation of the Report

The report was prepared in accordance with Government Auditing Standards, with an unqualified opinion. There were no findings or questioned costs issued by our independent CPA firm.

Upload Financial Audit Document(s)

Fiscal Solvency Policies.pdf ACCOUNTING DEPARTMENT PROCEDURES, March 20, 2019.doc 112673300_Assessment_18919009_Reviewed.pdf 112673300_Assessment_99396915_Reviewed.pdf 2019-20 Crispus Attucks CS Consolidated Fiscal Assessment Letter (1).pdf 2019-20 Crispus Attucks CS Consolidated Program Assessment Letter (2).pdf 2021 FS Crispus Attucks Charter School FINAL (1).pdf PRELIM FINANCIALS-07292022154748.pdf

Financial Audit Citations Description

N/A

ResponseN/A

Federal Programs Consolidated Review Document(s)

Yes

Upload Available Federal Programs Consolidated Review Document(s)

Uploaded Files

2019-20 Crispus Attucks CS Consolidated Fiscal Assessment Letter (1).pdf

Title I Status

Yes

Title I First Year Status

No

Date of Last Federal Programs Consolidated Review

2021-05-14

School Years Reviewed

2019-20

Federal Programs Consolidated Review Report

Uploaded Files

112673300_Assessment_18919009_Reviewed.pdf112673300_Assessment_99396915_Reviewed.pdf2019-20 Crispus Attucks CS Consolidated Program
Assessment Letter (2).pdf

Consolidated Review/Annual Report

Files uploaded

Findings

None

Corrective Action(s) TakenN/A

Date of Last Audit

2021-11-05

Fiscal Year Last Audited

June 30, 2021

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Special Education Teacher	Crispus Attucks Charter School	25	17	21

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
Contract Services as needed	1 hour	Intermediate Unit	25

Date of Last Special Education Cyclical Monitoring

2019-11-04

Upload Link to Report (Optional)

Uploaded Files

Special Education Cyclical Monitoring Report

Uploaded Files

Crispus Attucks CS_Corrective Action Verification_CS_2019_637474333178020194.pdf

Administrative Procedures for Internal Controls of IEP Development

Uploaded Files

Administrative Procedures for Internal Controls of IEP Development.pdf

Special Education Personnel Development

Autism

Description of Training			
1. To understand the processes associated with Special Education 2. To understand what is Executive Functioning and strategies to help those with deficits			
Lead Person/Position		Year of Training	
Tracy Suddreth, CACS Special Education Teacher		2021-22	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1.5	1	School Entity	18--administration, faculty, and staff

Training Date Complete

2021-09-29

IEP Process and Executive Functioning Agenda 09-29-21.pdf

IEP Process and Executive Functioning Sign In 09-29-21.pdf

BehaviorSupport

Description of Training			
NA			
Lead Person/Position		Year of Training	
NA		NA	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
NA	0	NA	NA

Training Date Complete

2022-06-06

None.pdf

None.pdf

Paraprofessional

Description of Training			
NA			
Lead Person/Position	Year of Training		
NA	NA		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
NA	0	NA	NA

Training Date Complete

2022-06-06

None_3d320a32.pdf

None_e7801a1f.pdf

Transition

Description of Training			
NA			
Lead Person/Position	Year of Training		
NA	NA		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
NA	0	NA	NA

Training Date Complete

2022-06-06

None_3de0c54f.pdf

None_005b483b.pdf

ScienceofLiteracy

Description of Training			
NA			
Lead Person/Position	Year of Training		
NA	NA		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
0	NA	NA	NA

Training Date Complete

2022-06-06

None_6dcfade9.pdf

None_90c6958f.pdf

ParentTraining

Description of Training			
NA			
Lead Person/Position	Year of Training		
NA	NA		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
0	NA	NA	NA

Training Date Complete

2022-06-06

None_6c6f8def.pdf

None_fed24b38.pdf

IEPDevelopment

Description of Training
NA

Lead Person/Position	Year of Training		
NA	NA		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
0	NA	NA	NA

Training Date Complete

2022-06-06

None_8977322e.pdf

None_4e52aef9.pdf

Special Education Program Profile

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
1	Secondary	Full-time (1.0)	06/21/2022 01:30 PM

Building Name		
Crispus Attucks CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		19
Identify Classroom	Classroom Location	Age Range
School District	Secondary	17 to 21
Age Range Justification		FTE %
Our school is only for 17-21 year olds		0.38

Building Name		
Crispus Attucks CS		
Support Type		
Emotional Support		
Support Sub-Type		
Emotional Support		
Level of Support		Case Load
Itinerant (20% or Less)		5
Identify Classroom	Classroom Location	Age Range
School District	Secondary	17 to 21
Age Range Justification		FTE %
Our school is only for 17-21 year olds		0.1

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
N/A	N/A	0
N/A	N/A	0
N/A	N/A	0

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan

The Charter School has no future facility development plans.

Memorandum of Understanding

Fixed Asset Description	Location
Crispus Attucks Employment and Training	Student Services
York City Police Department	Safety
York County Office of Children, Youth, and Families	Foster Care Youth Transportation

Upload of Memorandum of Understanding Document(s)

CACS & YCPD School Safety MOU 06-30-19.pdf

MOU-TP Foster Crispus Attucks 1-30-17.pdf

ETC CACS MOU_signed.pdf

CACS Title III LIU12MOU 2021-22.pdf

Charter School Management Survey

Charter School Name

Crispus Attucks CS

Point of Contact Information

Point of Contact Name	
Jacqueline Martino-Miller	
Point of Contact Telephone Number	Extension
7178483610	
Point of Contact Email	
jmartino@crispusattucks.org	

As of the start of the 2021/2022 school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?	No
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Is/was the Management Organization a:

Management Organization Name	Federal EIN (Employer Identification Number)		
Address 1			
Address 2			
City	State	Zip Code	Plus 4 Code

Additional Comments

Signatures and Affirmation

Upload Board Affirmation Statement

Uploaded Files

Board Statement Annual Report.pdf

Date of Approval

2022-07-25

Charter School Annual Report Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Executive Officer

Jacqueline Martino-Miller

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Executive Officer

Jacqueline Martino-Miller

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

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Chief Executive Officer

Jacqueline Martino-Miller

Charter School Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

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Chief Executive Officer

Jacqueline Martino-Miller

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the “principal” of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

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Chief Executive Officer

Jacqueline Martino-Miller

