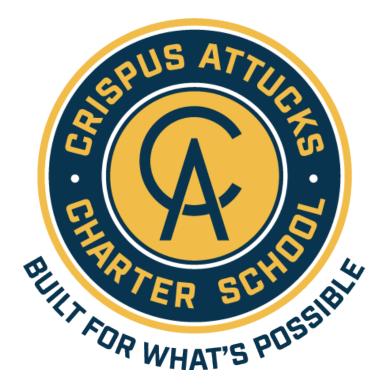
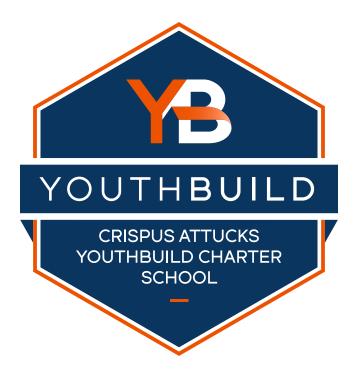
Crispus Attucks Charter School

Annual Report 2020-21





# School Profile

LEA Name	AUN			
Crispus Attucks CS	ispus Attucks CS 112673300			
Address 1				
605 S Duke St.				
Address 2				
City	State	Zip Code		
York	PA	17403		
Chief Executive Officer Name				
Ms Jacqueline Martino-Miller				
<b>Chief Executive Officer Email</b>				
jmartino@crispusattucks.org				
Chief Executive Officer Phone Extension				
(717)848-3610				
City	State	Zip Code		
York	PA	17403		
Principal Name				
Michael Goc				
Principal Email				
mgoc@crispusattucks.org				
Principal Phone	Extens	ion		
7178483610	259			

# Authorizing District(s)

AUN	LEAD District (LEA) Name			
112679002	York City SD			
Start Year	End Year			
Superintendent Name				
Dr Andrea J Berry				
Superintendent Email				
berryand@ycs.k12.pa.us				
Superintendent Phone Extension				

(717)845-3571	
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## Governance and Staff

### **Board of Trustees Members**

Name	Office	New Member?
Anna Breland-Williams	President	false
Robert Redman	Secretary	false
Reneé Doweary		false
Carmen Lambert		false
Bonnie Hasting		false
Ashley Ruth		false
Ritamarie Trippett		false
		false
		false
		false

**Explanation of Board of Trustees Changes** 

There were no Board of Trustee Changes.

true

### Board of Trustees Meeting Schedule

Name	Office	New Member?
School	2020-07-27	5:00 pm
School	2020-08-24	5:00 pm
School	2020-09-28	5:00 pm
School	2020-10-26	5:00 pm
School	2020-11-23	5:00 pm
School	2020-12-10	5:00 pm
School	2021-01-25	5:00 pm
School	2021-02-22	5:00 pm
School	2021-03-22	5:00 pm
School	2021-04-26	5:00 pm
School	2021-05-24	5:00 pm
School	2021-06-28	5:00 pm

Upload Link to Board Meetings and Agenda

# Leadership Team

Name	Title/Position	Check if New Member
Jacqueline Martino-Miller	Chief Executive Officer	false
Donna Williams	Business Manager	false
Michael Goc	Principal	false
		false

**Explanation of Leadership Changes** 

#### There were no Leadership Changes

true

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	0	0	0	1
Chief Administrative Officer	0	0	0	0	0	0
Principal	1	1	0	0	0	1
Assistant Principal	0	0	0	0	0	0

Classroom Teacher (including Master	6	6	0	0	0	6
Teachers)	0	•	•	•	•	3
Specialty Teacher (including Master	0	0	0	0	0	0
Teachers)	0	0	0	0	0	0
Special Education Teacher (including	1	1	0	0	0	1
Master Teachers)	L L	1	0	0	0	1
Special Education Coordinator	0	0	0	0	0	0
Counselor	0	0	0	0	0	0
Psychologist	0	0	0	0	0	0
School Nurse	0	0	0	0	0	0
IT Director	0	0	0	0	0	0
Business Administrator	0	0	0	0	0	0
ISD, Curriculum Developers, Tech	0	0	0	0	0	0
Support	0	0	0	0	0	0
HR Manager	0	0	0	0	0	0
Student Support Manager, Facilities	0	0	0	0	0	0
Manager	0	0	0	0	0	0
Business Office, Administrative	1	1	0	0	0	1
Support Staff, Teaching Assistants		⊥	0	0	0	L
Totals	10	10	0	0	0	10

**Explanation of Substantial Differences** 

There were no substantial differences.

true

### **Fiscal Matters**

#### **Major Fundraising Activities**

None were held.

#### **Fiscal Solvency Policies**

There have been no major changes to policies or procedures to ensure or monitor fiscal solvency. Our policies and procedures are reviewed annually by our independent CPA firm and they deem them sufficient to monitor the fiscal operations of the Charter School. We will continue to review our policies and procedures and make any changes as deemed necessary.

#### **Accounting System**

There have been no changes to the accounting system used by the charter school. It is reviewed annually by our independent CPA and they issued no findings or recommendations.

#### **Upload Financial/Policy Documents**

Fiscal Solvency Policies.pdfACCOUNTING SYSTEMS, 2021.docPRELIMINARY STATEMENT OF REVENUE, EXPENDITURES & FUND BALANCES.xls

#### **Audit Firm**

#### RKL, LLP

#### **Explanation of the Report**

The report was prepared in accordance with Government Auditing Standards, with an unqualified opinion. There were no findings or questioned costs issued by our independent CPA firm.

#### **Upload Financial Audit Document(s)**

112673300\_Assessment\_18919009\_Reviewed.pdf112673300\_Assessment\_99396915\_Reviewed.pdf2019-20 Crispus Attucks CS Consolidated Program Assessment Letter.pdf2019-20 Crispus Attucks CS Consolidated Fiscal Assessment Letter.pdfFiscal Solvency Policies.pdf112673300\_Assessment\_18919009\_Reviewed.pdf112673300\_Assessment\_99396915\_Reviewed.pdf2020 FS Crispus Attucks Charter School - Final (6).pdfACCOUNTING SYSTEMS, 2021.docPRELIMINARY STATEMENT OF REVENUE, EXPENDITURES & FUND BALANCES.xls

Financial Audit Citations Description N/A ResponseN/A Federal Programs Consolidated Review Documents(s) Yes

#### Upload Available Federal Programs Consolidated Review Document(s)

Uploaded Files 112673300\_Assessment\_18919009\_Reviewed.pdf112673300\_Assessment\_99396915\_Reviewed.pdf

#### **Title I Status** Yes

Title I First Year Status No

**Date of Last Federal Programs Consolidated Review** 2021-05-14

School Years Reviewed 2019-20

#### Federal Programs Consolidated Review Report

Uploaded Files 112673300\_Assessment\_18919009\_Reviewed.pdf112673300\_Assessment\_99396915\_Reviewed.pdf2019-20 Crispus Attucks CS Consolidated Program Assessment Letter.pdf2019-20 Crispus Attucks CS Consolidated Fiscal Assessment Letter.pdf

**Consolidated Review/Annual Report** None received.

#### Findings

N/A Corrective Action(s) TakenN/A

Date of Last Audit 2021-04-14 Fiscal Year Last Audited JUNE 30, 2020

## **Special Education**

### **Special Education Support Services**

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Special Education Teacher	Crispus Attucks Charter School	25	17	21

### Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
Contract Services as needed	1 hour	Intermediate Unit	25

#### Date of Last Special Education Cyclical Monitoring 2019-11-04 Upload Link to Report (Optional)

Uploaded Files

#### **Special Education Cyclical Monitoring Report**

Uploaded Files

Crispus Attucks CS\_Corrective Action Verification\_CS\_2019\_637474333178020194.pdf Administrative Procedures for Internal Controls of IEP Development

**Uploaded Files** 

Administrative Procedures for Internal Controls of IEP Development.pdf

## Special Education Personnel Development

#### Autism

Description of Training	]		
None		_	
Lead Person/Position	Year of Training		
N/A	N/A		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

#### Training Date Complete

2021-06-30 None-Not Applicable.pdf None-Not Applicable.pdf

### BehaviorSupport

Description of Training			
Summer Institute - MTSS Behavior			
Lead Person/Position	Year of Training		
Various people/Special Education Division	2020		
Hours Per Training	Number of	Drovidor	Who Participated (Audience)
Hours Per Training	Sessions	Provider	who Participated (Addience)
E	covoral	LIU 12	Our special education teacher along with Various Special Ed personnel across the
5 several			state

**Training Date Complete** 2020-07-28 TSuddreth Participation Verification.pdf

### Paraprofessional

<b>Description of Training</b>			
None		_	
Lead Person/Position	Year of Training		
N/A	N/A		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

#### Training Date Complete

2021-06-30 None-Not Applicable\_bcac8e9d.pdf None-Not Applicable\_6b180b80.pdf

### Transition

Description of Training			
None			
Lead Person/Position	Year of Training		
N/A	N/A		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

#### **Training Date Complete**

2021-06-30 None-Not Applicable\_4f8d7ec9.pdf None-Not Applicable\_dde7d6f6.pdf

### ScienceofLiteracy

Description of Training	]		
Literacy Development in the Subject Areas			
Lead Person/Position	Year of Training		
Corinne Conner/Literacy Specialist	2021		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
3.5	1	LIU 12	Education Staff

## Training Date Complete

2021-01-27 Literacy Development Subject Areas 01-27-21.pdf 20-21 Literacy Development Agenda 01-27-21.pdf

### ParentTraining

Description of Training			
None		_	
Lead Person/Position	Year of Training		
N/A	N/A		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

#### **Training Date Complete**

2021-06-30 None-Not Applicable\_2f768d23.pdf None-Not Applicable\_0fe67b89.pdf

# IEPDevelopment

Description of Training
IEP Development

Lead Person/Position	Year of Training		
Candy Gettle/PDE Special Ed Regional Rep	2021		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
2	2	PDE	Special Education Teacher

## Training Date Complete

2021-03-19 IEP Development 3-19-21.pdf IEP Development 3-19-21.pdf

# Special Education Program Profile

FTE ID	<b>Classroom Location</b>	Full-time or Part-time Position?	Revised
1	Secondary	Full-time (1.0)	06/29/2021 10:18 AM

Building Name		
Crispus Attucks CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support	Case Load	
Itinerant (20% or Les	ss)	24
Identify Classroom	<b>Classroom Location</b>	Age Range
School District	Secondary	17 to 21
Age Range Justification		FTE %
Our school is only fo	r 17-21 year olds	0.48

Building Name				
Crispus Attucks CS				
Support Type				
Emotional Support				
Support Sub-Type				
Emotional Support				
Level of Support	Case Load			
Itinerant (20% or Less)		1		
Identify Classroom	<b>Classroom Location</b>	Age Range		
School District	Secondary	17 to 21		
Age Range Justification		FTE %		
Our school is only for 17-21 year olds		0.02		

### Facilities

### Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
70 CHROMEBOOKS	SCHOOL	15232.22
11 LAPTOPS	SCHOOL	6630.00
13 PRINTERS	SCHOOL	7657.00
7 SMARTBOARDS AND ACCESSORIES	SCHOOL	35572.00
53 CHROMEBOOKS AND ACCESSORIES	SCHOOL	11613.36
228 CHAIRS	SCHOOL	21680.52
21 SCHOOL TABLES	SCHOOL	6998.74

### Facility Plans and Other Capital Needs

**The Charter School's plan for future facility development and the rationale for the various components of the plan** At this time we have no definite plans for any future facility development as our current situation is satisfactory.

### Memorandum of Understanding

Fixed Asset Description	Location
York City Police Department	School Safety
LIU 12	Title III Consortium
York County Office of Children, Youth, and Families	Foster Care Youth Transportation

#### Upload of Memorandum of Understanding Documents(s)

CACS & YCPD School Safety MOU 06-30-19.pdf

Title III Consortium MOU 20-21.pdf

MOU-TP Foster Crispus Attucks 1-30-17.pdf

### Charter School Management Survey

**Charter School Name** 

Crispus Attucks CS

#### Point of Contact Information

Point of Contact Name	
Jacqueline Martino-Miller	
Point of Contact Telephone Number	Extension
7178483610	262
Point of Contact Email	
jmartino@crispusattucks.org	

As of the start of the 2020/2021 school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?

Is/was the Management Organization a:

Management Organization Name	Federal EIN (Employer Identification Number)		
Address 1			
Address 2			
City	State	Zip Code	Plus 4 Code

**Additional Comments** 

### Signatures and Affirmation

Upload Board Affirmation Statement Uploaded Files CACS Board Affirmation Annual Report.pdf2021 CACS Signed President Affirm Statements 08-09-21.pdf Date of Approval 2021-07-26

### **Charter School Annual Report Affirmation**

**Board President** Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement. **Chief Executive Officer** Jacqueline A Martino-Miller

### Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <u>http://www.education.state.pa.us.</u>

The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

#### **Board President** Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement. **Chief Executive Officer** JACQUELINE A MARTINO-MILLER

### Charter School Annual Background Check Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <u>http://www.ethics.state.pa.us</u>.

#### The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

#### **Board President**

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement. **Chief Executive Officer** JACQUELINE A MARTINO-MILLER

#### **Ethics Act Affirmation**

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

### **Board President** Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement. **Chief Executive Officer** JACQUELINE A MARTINO-MILLER

### Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the "principal" of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

#### **Board President**

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement. **Chief Executive Officer** JACQUELINE A MARTINO-MILLER