

## **CRISPUS ATTUCKS CS**

605 S Duke St.

CSI Comprehensive Plan | 2021 - 2024

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### **MISSION STATEMENT**

The mission of Crispus Attucks YouthBuild Charter School is to prepare students to become mentally tough by accepting responsibility for themselves. We develop self-esteem, self-respect, and respect for others while promoting academic, leadership, and career skills; therefore, students become productive and respectful citizens in the community.

### **VISION STATEMENT**

We envision a community that encourages, supports, and provides every student with opportunities to achieve his or her full potential and improves the quality of life for its diverse residents.

## **EDUCATIONAL VALUE STATEMENTS**

### **STUDENTS**

Attend school and classes on time everyday Be respectful of self and others Work well with others Complete work to the best of one's ability Ask questions to understand better Work towards achieving your goals Conduct oneself well to make one's family and school proud

### **STAFF**

Maintain a safe, encouraging, supportive learning environment Provide individualized pupil-centered education Teach students how to become effective, successful learners Motivate and educate students to realize and achieve their highest intellectual potential Instill the relevance of education for personal and professional success Help former high school dropouts earn a high school diploma by meeting YouthBuild competencies and PDE standards Encourage students to pursue post high school education in college, technical, business, or trade schools

### **ADMINISTRATION**

Maintain a safe, encouraging, supportive learning environment Provide individualized pupil-centered education Teach students how to become effective, successful learners Motivate and educate students to realize and achieve their highest intellectual potential Instill the relevance of education for personal and professional success Help former high school dropouts earn a high school diploma by meeting YouthBuild competencies and PDE standards Encourage students to pursue post high school education in college, technical, business, or trade schools

### **PARENTS**

Support your student's education Participate to the extent possible with school activities Bring up any questions or concerns you may have about the school or matters that may affect your student's education

### **COMMUNITY**

Maintain a safe, encouraging, supportive learning environment Provide individualized pupil-centered education Teach students how to become effective, successful learners Motivate and educate students to realize and achieve their highest intellectual potential Instill the relevance of education for personal and professional success Help former high school dropouts earn a high school diploma by meeting YouthBuild competencies and PDE standards Encourage students to pursue post high school education in college, technical, business, or trade schools

## **OTHER (OPTIONAL)**

## STEERING COMMITTEE

Name	Position	Building/Group
Jacqueline Martino-Miller	CEO	Crispus Attucks Charter School
Valerie Foreman	Administrator	Crispus Attucks Charter School
Michael Goc	Administrator	Crispus Attucks Charter School
Tim Hoke	Staff Member	Crispus Attucks Charter School
Evelynn Eighmey	Staff Member	Crispus Attucks Charter School
Tracy Suddreth	Special Education Teacher	Crispus Attucks Charter School
Toby Orwig	Staff Member	Crispus Attucks Charter School
Aaron Beard	Staff Member	Crispus Attucks Charter School
Jamiel Alexander	Community Member	Crispus Attucks Charter School
John'asya Gentry	Student	Crispus Attucks Charter School
Jennifer Reinhart	Other	IU 13
James Ronayne	Other	CCIU
Kristiana Wienken	Staff Member	Crispus Attucks Charter School

<b>Name</b>	<b>Position</b>	<b>Building/Group</b>
Frances Vazquez	Student	Crispus Attucks Charter School
Mariana Flores Rosado	Student	Crispus Attucks Charter School
Olga Zurita	Parent	Crispus Attucks Charter School

## ESTABLISHED PRIORITIES

### Priority Statement

By focusing on understanding student data, staff will learn how to support students in examining their own data and as a result our students will examine their own data and set realistic academic and career goals.

### Outcome Category

Essential Practices 1: Focus on Continuous Improvement of Instruction

By collaborating with colleagues to support students who are chronically absent, we will develop an understanding of the whole student and students will receive the supports needed to improve attendance.

Essential Practices 3: Provide Student-Centered Support Systems

## ACTION PLAN AND STEPS

### Evidence-based Strategy

Teach students to examine their own data and set learning goals

### Measurable Goals

#### Goal Nickname

#### Measurable Goal Statement (Smart Goal)

Student Data and Goals

By June 30, 2024, 84% of students who start in August 2023 will demonstrate 1 year's growth (measured by 100 points) on both the IXL Math and IXL ELA assessments from the Initial IXL diagnostic assessment.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Develop an IXL Assessment Calendar to include when and how initial diagnostics for each trimester will occur, how students will complete 30 skill questions per week with weekly monitoring by the English/Math subject teachers, the expectations and assessment criteria to be shared with students	2021-08-02 - 2021-08-16	English and Math teachers	IXL Data, LIU 12 Data and Instructional Support, and IXL Site support services paid for with CSI funding
Create a format to provide biweekly feedback to students throughout their diagnostic and skill remediation in IXL for both math and language arts.	2021-08-02 - 2021-09-03	English and Math teachers	IXL Data, LIU 12 Data and Instructional Support, and IXL Site support services paid for with CSI funding
After reviewing with each student their mid-trimester IXL data, to help each student set a learning goal for the remainder of the trimester.	2021-09-03 - 2021-10-01	English and Math Teachers with instructional staff	IXL Data, LIU 12 Data and Instructional Support, IXL Site support paid for with CSI funding
Use IXL data to drive small and whole group instruction two times a trimester as determined by monthly academic staff data meetings	2021-08-02 - 2021-10-01	Lead teacher with instructional staff, instructional coaches, and principal	IXL Data, LIU 12 Data and Instructional Support including Curricular implementation and Coaching including diverse learners in inclusive classrooms and literacy, IXL Site support services paid for with CSI funding. and principal

### Anticipated Outcome

Students will succeed in achieving 100 points IXL at end of three trimesters of attendance through incorporating classroom strategies targeting specific skills..

### Monitoring/Evaluation

This will be monitored by monthly academic data team meetings and the school improvement plan quarterly monitoring protocols.

### Evidence-based Strategy

Establish school vision for data use; make data part of an ongoing cycle of school improvement; and develop and maintain a schoolwide data system

### Measurable Goals

#### Goal Nickname

#### Measurable Goal Statement (Smart Goal)

Student Data and Goals

By June 30, 2024, 84% of students who start in August 2023 will demonstrate 1 year's growth (measured by 100 points) on both the IXL Math and IXL ELA assessments from the Initial IXL diagnostic assessment.

#### Action Step

#### Anticipated

#### Start/Completion

#### Lead

#### Person/Position

#### Materials/Resources/Supports

#### Needed

Establish a schoolwide data team to meet monthly that sets the tone for ongoing data use by determining membership, establishing specific data for collection, and who will provide the data

2021-08-16 -  
2021-11-01

Assistant CEO,  
Principal, Lead  
Teacher

Data sources, LIU 12 Data  
and Supports paid for with  
CSI funding



Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
The schoolwide data team will determine a monthly data protocol for the sharing of data, and which specific set of data will be further examine/discussed monthly at the all staff meetings for the remainder of the school year.	2021-11-01 - 2022-01-07	Schoolwide Data Team	Data resources, LIU 12 Data and Supports paid for with CSI funding
The schoolwide data team will determine how to initially share out this year's data with student families.	2022-01-07 - 2022-02-28	Schoolwide Data Team	Data Resources, LIU 12 Data and Supports paid for with CSI funding
The school will have a documented system for collecting and analyzing data on a predetermined schedule.	2022-01-07 - 2022-03-01	Schoolwide Data Team	Data Resources, LIU 12 Data and Supports paid for with CSI funding
Hold monthly academic team data meetings to examine and Interpret data, develop hypotheses about how to improve student learning, and modify instructional strategies accordingly.	2021-09-16 - 2022-05-19	Lead teacher, Principal, Academic Team	Data Resources, LIU 12 Data and Instructional Supports paid for with CSI funding
Monthly all staff meetings to share out schoolwide data (in January 2022 a protocol will be established as noted in another action step to examine specific data and its ramifications.	2021-09-21 - 2022-05-24	Assistant CEO, Principal, Lead Teacher	Data sources, LIU 12 Data and Supports paid for with CSI funding

### Anticipated Outcome

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

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## Monitoring/Evaluation

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Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

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## Evidence-based Strategy

Monitor progress of all students to proactively intervene early when students show signs of not meeting expectations; and provide intensive, individualized support to students who have fallen off track and face significant challenges to success.

## Measurable Goals

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### Goal Nickname

### Measurable Goal Statement (Smart Goal)

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Student Attendance

By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled).

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### Action Step

### Anticipated Start/Completion

### Lead Person/Position

### Materials/Resources/Supports Needed

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As the school works to have a documented system for collecting and analyzing data on a predetermined schedule (see action steps in Student Data and Goals), school attendance data to be included

2021-08-23 -  
2022-06-30

Schoolwide  
Data Team

Data sources, LIU 12 Data  
and Supports paid for with  
CSI funding

Reinstitute the daily morning text message to "wake up" students.

2021-08-16 -  
2021-09-07

Case  
managers

Enrollment Information,  
Office Manager

Implement a 2 point check in for students during their remote work days

2021-08-16 -

Case

Student emails, technology

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
- 9am zoom and afternoon accountability check-in.	2021-09-07	managers	support
Activate the "Call Out" system in Focus to automatically contact students, parents, and guardians when a student is absent from school.	2021-08-16 - 2021-10-04	Leader Teacher and Office Manager	Focus technology resources, enrollment information, Case managers
)n a biweekly basis intervene with students who have had two or more absences during that period. Monitor their progress and put in additional interventions as needed/required.	2021-08-16 - 2021-09-07	Case managers	Attendance data, LIU Data and Supports paid for with CSI funding
Conduct home visits to students have 3 consecutive absences. who are not responding to calls/messages, and/or are having reoccurring absences.	2021-08-25 - 2022-06-30	Case managers and Coordinator of student safety	Attendance data, student enrollment information, administrative support
Develop a menu of support options that staff can use to help students	2021-08-16 - 2021-11-01	Schoolwide data team	Data resources, LIU 12 Data and Supports paid for with CSI funding

### Anticipated Outcome

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

### Monitoring/Evaluation

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

### Evidence-based Strategy

Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive relationships

### Measurable Goals

#### Goal Nickname

#### Measurable Goal Statement (Smart Goal)

Student Attendance      By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled).

#### Action Step

#### Anticipated Start/Completion

#### Lead Person/Position

#### Materials/Resources/Supports Needed

Begin to institute Restorative practices to all staff to begin to establish a even more supportive language and viewpoint to help students take ownership of actions.

2021-08-23 -  
2021-09-30

Administrative  
Leadership  
team

LIU Scheduled Training  
paid for with CSI funding

Train Student Services Team and several others to help lead students through restorative conferences

2021-10-01 -  
2021-10-30

Administrative  
Leadership  
team

LIU Scheduled Training  
paid for with CSI funding

Institute Coaching System schoolwide to support staff with proper use of restorative language and practices

2021-10-01 -  
2022-06-30

Administrative  
Leadership  
Team

LIU Scheduled Training  
paid for with CSI funding

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Develop Data System to measure Restorative Practices use and effectiveness	2021-11-01 - 2022-01-07	Schoolwide Data Team	Relevant Data, LIU Data and Supports paid for with CSI funding

### Anticipated Outcome

Through examining the data and the regular use of restorative practices, students will remain in school strengthening regular attendance rates

### Monitoring/Evaluation

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.



## PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By June 30, 2024, 84% of students who start in August 2023 will demonstrate 1 year's growth (measured by 100 points) on both the IXL Math and IXL ELA assessments from the Initial IXL diagnostic assessment. (Student Data and Goals)	Teach students to examine their own data and set learning goals	Use IXL data to drive small and whole group instruction two times a trimester as determined by monthly academic staff data meetings	08/02/2021 - 10/01/2021

## PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)	Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive relationships	Begin to institute Restorative practices to all staff to begin to establish a even more supportive language and viewpoint to help students take ownership of actions.	08/23/2021 - 09/30/2021

## PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)	Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive relationships	Train Student Services Team and several others to help lead students through restorative conferences	10/01/2021 - 10/30/2021



## PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)	Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive relationships	Institute Coaching System schoolwide to support staff with proper use of restorative language and practices	10/01/2021 - 06/30/2022

## APPROVALS & SIGNATURES

### Assurance of Quality and Accountability

### Assurance of Quality and Accountability

The Building Administrator, Superintendent/Chief Executive Officer and President of the School Board will affirm the following statements.

We affirm that our school has developed a School Improvement Plan based upon a thorough review of the essential practices to advance educational programs and processes and improve student achievement.

We affirm that the action plans that we will be implementing address our specific school needs, include strategies that provide educational opportunities and instructional strategies for all students and each of the student groups, increases the amount and quality of learning time, and provides equity in the curriculum which may include programs, activities, and courses necessary to provide a well-rounded education. These plans address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards.

We, the undersigned, hereby certify that the school level plan has been duly reviewed by the Building Administrator, Superintendent of Schools and formally approved by the district's Board of Education, per guidelines required by the Pennsylvania Department of Education.

We hereby affirm and assure that this plan:

- Addresses all the **required components** prescribed by the Pennsylvania Department of Education
- Meets **ESSA requirements**
- Includes **at least one evidence-based strategy that meets one of the three highest levels of evidence outlined in ESSA**
- Has a **high probability of improving student outcomes**
- Has sufficient **LEA leadership and support to ensure successful implementation**

**With this Assurance of Quality & Accountability, we request the Pennsylvania Department of Education grant formal approval to implement this plan.**

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School Board Minutes or Affirmation Statement

2021-06-28

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**Signature (Entered Electronically and must have access to web application).**

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Superintendent/Chief Executive Officer

Jacqueline Martino-Miller

2021-06-29

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School Improvement Facilitator Signature

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Building Principal Signature

Michael Goc

2021-06-29

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## ADDENDUM A: BACKGROUND INFORMATION TO INFORM PLAN

### Strengths

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None Listed

None Listed

None Listed

None Listed

None Listed

Implement an evidence-based system of schoolwide positive behavior interventions and supports

None Listed

None Listed

Growth of Graduation Rate for Black Students

(4 Year Cohort for Graduation Rate for All Student Group)

### Challenges

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None Listed

None Listed

None Listed

Attendance All Student Group

Attendance Black Student Group

Attendance Hispanic Student Group

Attendance Economically Disadvantaged Student Group

Identify and address individual student learning needs

Industry Based Learning

None Listed

Overall Student Attendance Rate

Overall Student Attendance Rate by Sub Groups

Industry based learning

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### Most Notable Observations/Patterns

For the 20-21 school year during this Covid Time our graduation rate will be no higher than 39%. Our attendance rate for the school year was 59.65%. The regular attendance rate from the 18-19 school year was 31.5%. During our Root Cause analysis, we found a lack of a system for students to track their own academic goals and progress, a system for implementation of the IXL system to obtain data, Regarding, we were targeting the overall rate with a tier 3 intervention system that did not work effectively this past school year during this COVID time. We realized that if we could improve our students who had regular attendance by using various elements for support at the various tiers we could have a stronger effect on attendance.

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### Challenges

### Discussion Point

### Priority for Planning

Identify and address individual student learning needs

With a high trauma student population, working academically with students at their levels and needs would also strengthen student attendance and graduation.

Attendance All Student Group

working to promote and establish acceptable regular attendance rates for students

## ADDENDUM B: ACTION PLAN

### Action Plan: Teach students to examine their own data and set learning goals

Action Steps	Anticipated Start/Completion Date		
Develop an IXL Assessment Calendar to include when and how initial diagnostics for each trimester will occur, how students will complete 30 skill questions per week with weekly monitoring by the English/Math subject teachers, the expectations and assessment criteria to be shared with students	08/02/2021 - 08/16/2021		
Monitoring/Evaluation	Anticipated Output		
This will be monitored by monthly academic data team meetings and the school improvement plan quarterly monitoring protocols.	Students will succeed in achieving 100 points IXL at end of three trimesters of attendance through incorporating classroom strategies targeting specific skills..		
Material/Resources/Supports Needed	PD Step	Comm Step	
IXL Data, LIU 12 Data and Instructional Support, and IXL Site support services paid for with CSI funding	no	no	

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**Action Steps****Anticipated Start/Completion Date**

Create a format to provide biweekly feedback to students throughout their diagnostic and skill remediation in IXL for both math and language arts.

08/02/2021 - 09/03/2021

**Monitoring/Evaluation****Anticipated Output**

This will be monitored by monthly academic data team meetings and the school improvement plan quarterly monitoring protocols.

Students will succeed in achieving 100 points IXL at end of three trimesters of attendance through incorporating classroom strategies targeting specific skills..

**Material/Resources/Supports Needed****PD Step****Comm Step**

IXL Data, LIU 12 Data and Instructional Support, and IXL Site support services paid for with CSI funding

no

no



**Action Steps****Anticipated Start/Completion Date**

After reviewing with each student their mid-trimester IXL data, to help each student set a learning goal for the remainder of the trimester.

09/03/2021 - 10/01/2021

**Monitoring/Evaluation****Anticipated Output**

This will be monitored by monthly academic data team meetings and the school improvement plan quarterly monitoring protocols.

Students will succeed in achieving 100 points IXL at end of three trimesters of attendance through incorporating classroom strategies targeting specific skills..

**Material/Resources/Supports Needed****PD Step****Comm Step**

IXL Data, LIU 12 Data and Instructional Support, IXL Site support paid for with CSI funding

no

no





**Action Steps****Anticipated Start/Completion Date**

Use IXL data to drive small and whole group instruction two times a trimester as determined by monthly academic staff data meetings

08/02/2021 - 10/01/2021

**Monitoring/Evaluation****Anticipated Output**

This will be monitored by monthly academic data team meetings and the school improvement plan quarterly monitoring protocols.

Students will succeed in achieving 100 points IXL at end of three trimesters of attendance through incorporating classroom strategies targeting specific skills..

**Material/Resources/Supports Needed**

PD Step	Comm Step
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IXL Data, LIU 12 Data and Instructional Support including Curricular implementation and Coaching including diverse learners in inclusive classrooms and literacy, IXL Site support services paid for with CSI funding, and principal

yes	no
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**Action Plan: Establish school vision for data use; make data part of an ongoing cycle of school improvement; and develop and maintain a schoolwide data system**

**Action Steps****Anticipated Start/Completion Date**

Establish a schoolwide data team to meet monthly that sets the tone for ongoing data use by determining membership, establishing specific data for collection, and who will provide the data

08/16/2021 - 11/01/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data sources, LIU 12 Data and Supports paid for with CSI funding

no

no



**Action Steps****Anticipated Start/Completion Date**

The schoolwide data team will determine a monthly data protocol for the sharing of data, and which specific set of data will be further examine/discussed monthly at the all staff meetings for the remainder of the school year.

11/01/2021 - 01/07/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data resources, LIU 12 Data and Supports paid for with CSI funding

no

no



**Action Steps****Anticipated Start/Completion Date**

The schoolwide data team will determine how to initially share out this year's data with student families.

01/07/2022 - 02/28/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data Resources, LIU 12 Data and Supports paid for with CSI funding

no

yes



**Action Steps****Anticipated Start/Completion Date**

The school will have a documented system for collecting and analyzing data on a predetermined schedule.

01/07/2022 - 03/01/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data Resources, LIU 12 Data and Supports paid for with CSI funding

no

no

**Action Steps****Anticipated Start/Completion Date**

Hold monthly academic team data meetings to examine and Interpret data, develop hypotheses about how to improve student learning, and modify instructional strategies accordingly.

09/16/2021 - 05/19/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data Resources, LIU 12 Data and Instructional Supports paid for with CSI funding

no

no



**Action Steps****Anticipated Start/Completion Date**

Monthly all staff meetings to share out schoolwide data (in January 2022 a protocol will be established as noted in another action step to examine specific data and its ramifications.

09/21/2021 - 05/24/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

The school will have a documented system for collecting and analyzing data on a predetermined schedule through structured meetings to examine the data and set actions to drive improvement in areas such as student attendance, student literacy growth, and instituting restorative practices.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data sources, LIU 12 Data and Supports paid for with CSI funding

no

no

**Action Plan: Monitor progress of all students to proactively intervene early when students show signs of not meeting expectations; and provide intensive, individualized support to students who have fallen off track and face significant challenges to success.**

**Action Steps****Anticipated Start/Completion Date**

As the school works to have a documented system for collecting and analyzing data on a predetermined schedule (see action steps in Student Data and Goals), school attendance data to be included

08/23/2021 - 06/30/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Data sources, LIU 12 Data and Supports paid for with CSI funding

no

no





**Action Steps****Anticipated Start/Completion Date**

Reinstitute the daily morning text message to "wake up" students.

08/16/2021 - 09/07/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Enrollment Information, Office Manager

no

no



**Action Steps****Anticipated Start/Completion Date**

Implement a 2 point check in for students during their remote work days - 9am zoom and afternoon accountability check-in.

08/16/2021 - 09/07/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Student emails, technology support

no

no



**Action Steps****Anticipated Start/Completion Date**

Activate the "Call Out" system in Focus to automatically contact students, parents, and guardians when a student is absent from school.

08/16/2021 - 10/04/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Focus technology resources, enrollment information, Case managers

no

yes



**Action Steps****Anticipated Start/Completion Date**

In a biweekly basis intervene with students who have had two or more absences during that period. Monitor their progress and put in additional interventions as needed/required.

08/16/2021 - 09/07/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Attendance data, LIU Data and Supports paid for with CSI funding

no

no



**Action Steps****Anticipated Start/Completion Date**

Conduct home visits to students have 3 consecutive absences. who are not responding to calls/messages, and/or are having reoccurring absences.

08/25/2021 - 06/30/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

**Material/Resources/Supports Needed****PD Step****Comm Step**

Attendance data, student enrollment information, administrative support

no

yes



Action Steps	Anticipated Start/Completion Date
Develop a menu of support options that staff can use to help students	08/16/2021 - 11/01/2021

Monitoring/Evaluation	Anticipated Output
Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.	45% of students have regular attendance (present for 90% of days enrolled) by the end of the school year. by instituting these multiple steps with fidelity by the School Student Services team supported by administration.

Material/Resources/Supports Needed	PD Step	Comm Step
Data resources, LIU 12 Data and Supports paid for with CSI funding	no	no

**Action Plan: Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive relationships**

**Action Steps****Anticipated Start/Completion Date**

Begin to institute Restorative practices to all staff to begin to establish a even more supportive language and viewpoint to help students take ownership of actions.

08/23/2021 - 09/30/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and he school improvement plan quarterly monitoring protocols.

Through examining the data and the regular use of restorative practices, students will remain in school strengthening regular attendance rates

**Material/Resources/Supports Needed****PD Step****Comm Step**

LIU Scheduled Training paid for with CSI funding

yes

no



**Action Steps****Anticipated Start/Completion Date**

Train Student Services Team and several others to help lead students through restorative conferences

10/01/2021 - 10/30/2021

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

Through examining the data and the regular use of restorative practices, students will remain in school strengthening regular attendance rates

**Material/Resources/Supports Needed****PD Step****Comm Step**

LIU Scheduled Training paid for with CSI funding

yes

no





**Action Steps****Anticipated Start/Completion Date**

Institute Coaching System schoolwide to support staff with proper use of restorative language and practices

10/01/2021 - 06/30/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

Through examining the data and the regular use of restorative practices, students will remain in school strengthening regular attendance rates

**Material/Resources/Supports Needed****PD Step****Comm Step**

LIU Scheduled Training paid for with CSI funding

yes

no



**Action Steps****Anticipated Start/Completion Date**

Develop Data System to measure Restorative Practices use and effectiveness

11/01/2021 - 01/07/2022

**Monitoring/Evaluation****Anticipated Output**

Monthly monitoring work of the schoolwide data team and the school improvement plan quarterly monitoring protocols.

Through examining the data and the regular use of restorative practices, students will remain in school strengthening regular attendance rates

**Material/Resources/Supports Needed****PD Step****Comm Step**

Relevant Data, LIU Data and Supports paid for with CSI funding

no

no



## ADDENDUM C: PROFESSIONAL DEVELOPMENT PLANS

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
<p>By June 30, 2024, 84% of students who start in August 2023 will demonstrate 1 year’s growth (measured by 100 points) on both the IXL Math and IXL ELA assessments from the Initial IXL diagnostic assessment. (Student Data and Goals)</p>	<p>Teach students to examine their own data and set learning goals</p>	<p>Use IXL data to drive small and whole group instruction two times a trimester as determined by monthly academic staff data meetings</p>	<p>08/02/2021 - 10/01/2021</p>
<p>By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)</p>	<p>Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of</p>	<p>Begin to institute Restorative practices to all staff to begin to establish a even more supportive language and viewpoint to help students take ownership of actions.</p>	<p>08/23/2021 - 09/30/2021</p>

**Measurable Goals**

**Action Plan Name**

**Professional Development Step**

**Anticipated Timeline**

school community and resolve conflict by repairing harm and restoring positive relationships

By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)

Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by

Train Student Services Team and several others to help lead students through restorative conferences

10/01/2021 - 10/30/2021

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
	repairing harm and restoring positive relationships		
By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)	Restorative Practices, which builds upon Restorative Justice and applies in the school context, is used to build a sense of school community and resolve conflict by repairing harm and restoring positive	Institute Coaching System schoolwide to support staff with proper use of restorative language and practices	10/01/2021 - 06/30/2022

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
	relationships		

## PROFESSIONAL DEVELOPMENT PLANS

Professional Development Step	Audience	Topics of Prof. Dev
Restorative Practices	All staff	Language and Principles of Restorative Practices

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Through completion of this interactive training, staff will demonstrate a working understanding of these items which will be followed up by coaching	08/23/2021 - 09/30/2021	Administrative Leadership Team

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:
2a: Creating and Environment of Respect and Rapport	Teaching Diverse Learners in an Inclusive Setting

<b>Professional Development Step</b>	<b>Audience</b>	<b>Topics of Prof. Dev</b>
Restorative Practices	Restorative Conferences Team	Principles of effectively determining when a restorative conference may be used and how to conduct a restorative conference

<b>Evidence of Learning</b>	<b>Anticipated Timeframe</b>	<b>Lead Person/Position</b>
Through completion of this interactive training, staff will demonstrate a working understanding of these items which will be instituted in the school and supported by coaching	10/01/2021 - 10/30/2021	Administrative Leadership Team

<b>Danielson Framework Component Met in this Plan:</b>	<b>This Step meets the Requirements of State Required Trainings:</b>
2a: Creating and Environment of Respect and Rapport	Trauma Informed Training (Act 18)

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<b>Professional Development Step</b>	<b>Audience</b>	<b>Topics of Prof. Dev</b>
Restorative Practices	All staff	Language and principles of restorative practices, effectively using restorative conferences

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Through coaching through real school situations, staff will utilize its training to assist students in restorative practices so that regular daily attendance increases	08/02/2021 - 06/30/2022	Administrative Leadership Team

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:
2a: Creating and Environment of Respect and Rapport	Teaching Diverse Learners in an Inclusive Setting

Professional Development Step	Audience	Topics of Prof. Dev
IXL Data to Drive Instruction	Education staff	Disciplinary Literacy and Diverse Learners

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Incorporation of literacy skills across curriculum as evidenced by lesson plans, walk throughs, and coaching	08/02/2021 - 10/01/2021	Lead teacher with instructional staff, instructional coaches, and principal

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:
1e: Designing Coherent Instruction	Language and Literacy Acquisition for All Students
1e: Designing Coherent Instruction	Teaching Diverse Learners in an Inclusive Setting





## ADDENDUM D: ACTION PLAN COMMUNICATION

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
<p>By June 30, 2024, 84% of students who start in August 2023 will demonstrate 1 year’s growth (measured by 100 points) on both the IXL Math and IXL ELA assessments from the Initial IXL diagnostic assessment. (Student Data and Goals)</p>	<p>Establish school vision for data use; make data part of an ongoing cycle of school improvement; and develop and maintain a schoolwide data system</p>	<p>The schoolwide data team will determine how to initially share out this year's data with student families.</p>	<p>2022-01-07 - 2022-02-28</p>
<p>By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)</p>	<p>Monitor progress of all students to proactively intervene early when students show signs of</p>	<p>Activate the "Call Out" system in Focus to automatically contact students, parents, and guardians when a student is absent</p>	<p>2021-08-16 - 2021-10-04</p>

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
	not meeting expectations; and provide intensive, individualized support to students who have fallen off track and face significant challenges to success.	from school.	
By June 30, 2024, 60% of students have regular attendance (present for 90% of days enrolled). (Student Attendance)	Monitor progress of all students to proactively intervene early when students show signs of not meeting expectations; and provide intensive,	Conduct home visits to students have 3 consecutive absences. who are not responding to calls/messages, and/or are having reoccurring absences.	2021-08-25 - 2022-06-30

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
	individualized support to students who have fallen off track and face significant challenges to success.		

## COMMUNICATIONS PLAN

Communication Step	Audience	Topics/Message of Communication
Data Share Out	Student Families	Data utilized by our Schoolwide Data Team to be determined which data and in what form will we begin share out to our student's families on a regular basis
Anticipated Timeframe	Frequency	Delivery Method
01/07/2022 - 02/28/2022	Minimally on a trimester basis	Posting on district website Letter

**Lead Person/Position**

Schoolwide Data Team

**Communication Step**

**Audience**

**Topics/Message of Communication**

Call Out System Activated

Student Parents/Guardians

Message that a student is absent this day

**Anticipated Timeframe**

**Frequency**

**Delivery Method**

08/16/2021 - 10/04/2021

When a student is absent and there has been no communication from the home

Other

**Lead Person/Position**

Lead Teacher and Office Manager

**Communication Step**

**Audience**

**Topics/Message of Communication**

Home Visit

Parents/Guardians

Attendance issues and determining cause(s) of non-attendance

**Anticipated Timeframe****Frequency****Delivery Method**

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08/25/2021 - 06/30/2022

As needed by the rubric in the action  
step

Other

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**Lead Person/Position**

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Case managers and Coordinator of Student Safety

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## ADDENDUM E: COMPREHENSIVE PLAN COMMUNICATIONS

Communication Step	Topics of Message	Mode	Audience	Anticipated Timeline
To start the 2021-22 school year, we will put out in our beginning of the year paperwork that our Comprehensive Plan is our our website	Continuing in CSI status; working with LIU 12 and other partners to implement more effective practices and procedures to help our students attend school regularly and utilize their learning data to achieve their goals.	Beginning of the school year packet of information	Parents/Guardians and Families of our Students	To be distributed beginning no later than August 30, 2021
Note submission of Comprehensive Plan with copy of submitted plan on website	2021-24 Comprehensive Plan submitted	Website	Our families and community members	By July 1, 2021
Review plan with staff	Goals and action steps of plan	In-person meeting during Staff Mental Toughness	Staff	To be completed by August 16, 2021

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